

KODIAK HARVEST FOOD CO-OP

Date: 04-16-26	Location: KHFC Marketplace
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Attendance Log:

Board Members				Staff	
X	Myra Scholze	X	Alyssa Hopkins	X	Rob Stauffer
X	Wanda Scholze	X	Heather Corriere		
X	Logan Korte	X	Tyler Kornelis	Guests	
X	Betsy Lund	X	Ian Zacher		
			Mark Blakeslee (guest)		

Legend: X – present E – excused absence T – on teleconference V – on video conference

Topic	Information – Findings – Conclusions – Recommendations
Summary of key actions or motions	<u>Motions</u> <ul style="list-style-type: none"> •
Call to order	1807 – by – Myra
Approval of minutes	<ul style="list-style-type: none"> • Approval of March minutes will be in May
Visitor Comments	<ul style="list-style-type: none"> • No visitors
Additions to the agenda	<ul style="list-style-type: none"> • None
Officer reports	<ul style="list-style-type: none"> • Myra (President) - created homemade food website page, created homemade food qr handout, will upload minutes to website • Ian (Vice President) - No update • Tyler (Treasurer) - Federal income tax extension was filed by extension (due October), need completed 2025 financials to complete; CoK sales tax due at end of April; monitoring bank account balances - maintaining decent cash flow; concerned about high electricity bill; sent March financials to Mary, Q - will Anna take over for Mary? Rob - Mary will remain as final set of eyes • Alyssa (Secretary) - March meeting minutes will be sent out for approval during May meeting
Project Director Report	<ul style="list-style-type: none"> • Copy of report provided by Rob <ul style="list-style-type: none"> ○ IZ - question about fuel surcharge (7%), RS - prices will need to come up slowly, aiming to scale over next two weeks;

	<ul style="list-style-type: none"> ○ Summary of first month electricity bill + troubleshooting; check energy draw on current equipment; check and clean walk-in freezer ○ Staffing - 11 team members! ○ Fridge casing - display on top of fridges needs to be engineered bc it's over 7 ft; material is paid for but looking for options ○ AH - clarification for boat orders, RS - working on list of items, working on benefit to boat vs benefit to co-op
<p>Subcommittee Reports</p>	<ul style="list-style-type: none"> ● Local food production workgroup (Ian) - No current updates ● Membership (Alyssa) - Membership subcommittee has grown! Heather and Betsy are on the subcommittee; goal is to create information to members pertaining to their rights and responsibilities as members; Betsy is working on handouts with information; AH - updated membership data form that cashiers will be collecting at the checkout stand,
<p>New Business</p>	<ul style="list-style-type: none"> ● SNAP (IZ) - we are approved!!!! Paperwork was initially sent to old address, Ian got the address changed, Ian needs to call back in 10 days to confirm that changes went through, and then they will send new packet to current address; Rob will need to be trained to train others on the process and software ● Mid-week Market (MS) - Ian and I met to discuss market early this week; main takeaways: Wednesdays from 5-6:30 pm from June through September; waive fees for first-year growers and for youth growers; develop program for co-op to buy producer's excess produce from growers to reduce risk; prioritize veg producers over other homemade foods ● In-house strategic planning (MS) - push to fall ● Board Opportunities (MS) <ul style="list-style-type: none"> ○ Cruise ships! Mingle with tourists, restock, bag, learn the till ○ Late in week: sort produce, clean floors ○ Stocking shelves (Tuesdays are helpful!) ○ Clean/organizing back room; checking dates on products (any time/any day) ○ Cleaning baskets and carts <ul style="list-style-type: none"> ● Text Rob with a heads up before you arrive for efficiency! ● City Council Meeting <ul style="list-style-type: none"> ○ Myra attending City Council on Thursday, 4/23 to 1) invite members to visit the new store if they haven't, 2) share the

	<p>amount of city sales tax paid in 2025, and 3) inquire about revitalizing the Downtown Revitalization subcommittee</p> <ul style="list-style-type: none"> ● Bylaw Review <ul style="list-style-type: none"> ○ The board will begin reviewing our current interim bylaws section by section at the May meeting and will review and update each section over the next ten months. We will adopt edited/permanent bylaws at the annual meeting 2027. ● Business Accounts (RS) <ul style="list-style-type: none"> ○ Developing process to create new class of membership (not ownership) for non-voting “membership” which gives businesses access to commercial discounts (boats, businesses, etc)
Old Business	●
Executive Session	●
Upcoming Events	●
Board Comments and Action Items	● TK - acknowledgement of time Ian has spent on SNAP
Adjournment	<ul style="list-style-type: none"> ● Motion to adjourn – TK ● Motion seconded by – HC ● Adjourned at – 7:20 pm
Next meeting	<i>May 21st at 6pm at Kodiak Harvest</i>